

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 9TH JANUARY 2023
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr C Dervish
Cllr D Wallace
Cllr M Renow
Cllr M Elliston
Cllr D Broddle
Cllr L Shaw
Cllr H Knightbridge
Clerk
ECC Cllr Derrick Louis
4 members of the public

22/172 Apologies for Absence

Apologies were received and accepted from Councillor Munt.

22/173 Minutes

The Minutes of the Parish Council Meeting held on 5th December 2022 were agreed and signed as a correct record.

22/174 Declarations of Interest

Councillor Wallace in item 22/187.

22/175 Essex County Councillor (ECC) Update

Councillor Louis gave an update on the following:

- Speed surveys – budget has been used up. However, Locality funding can be used to meet the expense. Station Road, The Street, Maldon Road and Ulting Road speed surveys will take place soon. The Maldon Road ‘S’ bend survey will form the data to support a Local Highways Panel application to reduce the speed limit in this section.
- Potholes – if felt a risk to safety, can report to Highways on 0345 603 7631.
- Member pothole scheme – some nominated in 2022 will be repaired from now until Spring.
- David Wilson homes – zebra crossing and bollard installation issues. ECC has no power to enforce the developer to carry out works.

22/176 Braintree District Councillor (BDC) Update

Councillor Dervish gave an update on the following:

- Councillors agreed not to increase their allowance for the next financial year.
- Feedback requested on whether charges for green bin collections should be introduced; proposed at £45 per bin for a year.

22/177 Public Participation

No matters were raised.

22/178 Clerk's Report

The Clerk's Report was received without comment.

22/179 Burial Ground

An application for an additional inscription on plot 466B has been approved.
Total fees received in December: £40.

22/180 Planning Committee

The minutes from the meeting held on 5th December 2022 were received.

22/181 Finance and General Purposes

- (a) **It was resolved** to agree the budget for the 2023/24 financial year as circulated by the Clerk/RFO, with an increase to the NDP expenditure from £4,000 to £12,000.
- (b) **It was resolved**, based on the budget agreed, to set a precept of £120,000 for the 2023/24 financial year.

22/182 Traffic

- (a) An update on traffic matters was received.
- (b) **It was resolved** to appoint Contractor C (Paul Nicholas) to carry out the bus shelter refurbishment in the Spring, at an estimated cost of £1,750. A limit of £2,000 was set.

22/183 Neighbourhood Development Plan (NDP)

- (a) An update on the NDP review was received.
- (b) **It was resolved** to agree the sum of up to £5,750 + VAT to complete items listed in the NDP January 2023 update report, in the event that suitable funding cannot be obtained via Locality.

22/184 Community Land (Stone Path Meadow)

An update on the community land was received.

22/185 Section 106 Funds

- (a) An update on projects was received.
- (b) The quote for a technical consultant to support the tennis court project was not received prior to the meeting, therefore the item was deferred.
- (c) **It was resolved** to approve the tennis court specification, subject to final amendments following professional advice.
- (d) **It was resolved** to agree the final Open Spaces Action Plan (OSAP) application form for submission to Braintree District Council.

22/186 Keith Bigden Memorial Ground

- (a) An update on KBMG matters was received.
- (b) The motion to appoint Wellers Hedley to amend the Bowling Club lease was deferred, pending further information on the proposed change of use of the bowling green.

22/187 Accounts for Payment

It was resolved that the accounts for payment for December 2022 be approved as follows:

Plusnet	£42.64
Braintree District Council	£143.00
Staff costs	£3,398.65
DW Maintenance	£649.00
The Maid Service	£19.00
Greenfields	£48.52
Marsh Commercial	£616.26
A&J Lighting	£254.40
Kempco	£1,076.00
Edge IT Systems Ltd	£1,078.32
Hatfield Peverel Community Association	£250.00
SSE Southern Electric	£1,801.50
Lloyds Bank (admin expenses – two months)	£698.57

Glasdon UK Limited	£406.51
Wave (Anglian Water)	£15.42
Emma Cook (expenses)	£187.98
Andy Nichols	£2,649.00
Heidi Knightbridge (expenses)	£591.98
Unity Trust Bank	£33.75

Councillor Wallace abstained.

22/188 General Announcements

The following announcements were made:

- Thanks to all members of the community events team for their hard work putting on the Christmas in the Park event. Positive feedback has been received from residents.
- A12 meeting at Witham Public Hall on 12th January for those parties who have 'registered interest'.

The meeting closed at 9.36pm

The next meeting will be held on Monday 6th February 2023