

Clerk to the Council
Sarah Gaeta

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4th June 2026

To: Members of the Community Events Committee

You are hereby summoned to attend

**THE COMMUNITY EVENTS COMMITTEE MEETING
TO BE HELD AT THE VILLAGE HALL
ON TUESDAY 9TH JUNE 2026 AT 7.30 PM**

for the purpose of transacting the following business.

CL Truman

Clerk to the Committee

AGENDA

26/E11 Apologies for Absence

26/E12 Minutes of the Community Events Committee Meeting held on 12th May 2026 to be taken as read and signed as a correct record by the Chairman.

26/E13 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

26/E14 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

26/E15 Clerk's Report

To receive and note the updates on action points from the last meeting.

26/E16 Finance and General Purposes

To receive an update on finance.

26/E17 Party in the Park

- (a) To finalise timings for the day.
- (b) To discuss placement of stall and vendor locations.
- (c) To confirm raffle prizes.
- (d) To discuss fire evacuation procedures, event risk assessment and terrorism risk assessment.

26/E18 Matters for the next agenda

To propose matters for the next agenda.

Please direct any questions relating to items on the agenda to the Clerk by 9am on Monday 8th June 2026.

Date of next Community Events Committee Meeting – Tuesday 23rd June 2026