

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 10th JANUARY 2022
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr C Dervish
Cllr M Renow
Cllr D Wallace
Cllr L Shaw
Cllr H Knightbridge
Cllr D Broddle
Cllr M Elliston
Clerk
3 members of the public

21/149 Apologies for Absence

Apologies were received and accepted from Councillors Munt, Gallifant, Greaves and Howlett.

21/150 Minutes

The Minutes of the Parish Council Meeting held on 6th December 2021 were agreed as a correct record.

21/151 Declarations of Interest

Councillor Wallace in handyman matters and items 21/161, 21/162, 21/163 and planning application 21/03571/TPO.

21/152 Essex County Councillor Update

Councillor Louis sent his apologies. He will attend the February meeting along with Councillor Lee Scott.

21/153 Braintree District Councillor Update

Councillor Dervish gave an update on the following:

- Budget under review; to be agreed on 6th February.
- Likely that the District Councillor Community Grant will be reduced.
- Additional staff being considered within the budget.
- Section 106 and surrounding processes raised with Braintree District Council.

21/154 Public Participation

Two members of the public raised the following:

- Planning application for Nounsley – concerns raised. Clerk confirmed that the application would be considered by the Parish Council at the next meeting.
- Braintree District Council Local Plan – consultation currently open.
- Stonepath Drive – double yellow lines proposed by Essex County Council without consultation with residents.

21/155 Clerk's Report

The Clerk's Report was received. The Clerk gave an update on the earmarked and ringfenced reserves held, as follows:

- Football Club reinstatement fund £10,237.30
- MUGA pitch fund £3,021.23
- Community events £3,430.46
- Community Park £32,468.90

- Hadfelda Square car park £14,280.97
- Streetlight replacement £3,106.40
- Bus shelter refurbishment grant £500.00
- Community Land maintenance fund £205,841.12

21/156 Burial Ground

An interment has taken place in plot 470C.

An application for a memorial on plot 657 has been approved.

Fees received for December: £300.

21/157 Planning

The following applications were considered:

21/03507/HH – Single-storey side extension at Gables, Hatfield Peverel. **No comment.**

21/03574/FUL – Erection of first-floor extension to existing single-storey outbuilding to form 1 x 2 bedroom detached dwellinghouse at Lawrence House, The Street, Hatfield Peverel. **Not supported.**

21/03619/HH – Single-storey front extension and part conversion of existing garage at 9 Gleneagles Way, Hatfield Peverel. **No comment.**

21/03571/TPO - Tree works at 16 Woodham Drive, Hatfield Peverel. **Tree Warden's comments to be submitted.** *Councillor Wallace abstained.*

21/158 Finance and General Purposes

(a) It was resolved that the Parish Council to agree the 2022/23 budget, following amendments made at the meeting.

(b) It was resolved that, based on the budget agreed, the Parish Council to adopt a precept of £82,138 for the 2022/23 financial year.

(c) It was resolved that the Parish Council to re-approve the Scheme of Delegation with no amendments.

21/159 Neighbourhood Development Plan (NDP)

An update on the NDP Review was received.

21/160 Heritage

An update on the Local Heritage List project was received.

It was resolved that the Parish Council to approve the local heritage list for the purpose of investigative/historical research, which will be subject to some modifications.

21/161 Environment

(a) It was resolved that the Parish Council to adopt the Memorial Bench Policy.

(b) Following discussion on possible amendments to the Open Spaces Action Plan, **it was resolved that** the Parish Council to agree for members of the Section 106 Working party to consider these at the meeting on 19th January and to delegate responsibility to the Clerk to submit the final version on behalf of the Parish Council.

(c) It was resolved that the Parish Council to approve the hedgerow works on land alongside 9 St Andrew's Road to be carried out by DW Maintenance at an initial cost of £1,350. *Councillor Wallace abstained.*

21/162 Traffic

It was resolved that the Parish Council to agree payment to Traffic Technology in respect of:

- (a) Delivery of faulty Speed Indicator Device (SID) to Silverstone and initial assessment at £160 + VAT.
- (b) Repairs to the SID and delivery back to the Parish Council, including 3-month warranty, at £410 + VAT.
- (c) New battery for the remaining three SIDs at £110 + VAT.

Councillor Wallace abstained.

21/163 Keith Bigden Memorial Ground

Only one quote was received to carry out the slope works at the KBMG, therefore, no contractor was appointed. A more complete specification is required before going out to tender again.

21/164 Allotments

Councillors Munt, Wallace and Broddle volunteered to participate in discussions with the Allotment Association regarding the future of the allotments.

21/165 Accounts for Payment

It was resolved that the accounts for payment for December 2021 be approved as follows:

HM Revenue & Customs	£414.63
Plusnet	£32.17
Braintree District Council	£143.00
Staff costs	£2,619.48
DW Maintenance	£157.50
Hatfield Peverel Community Association	£229.20
The Maid Service	£19.00
Greenfields	£93.20
Mortimer Contracts	£720.00
SSE Southern Electric	£803.05
Councillor Mark Weale (expenses)	£64.98
Councillor Diane Wallace (expenses)	£100.00
Lloyds Bank (office expenses)	£220.80
Kempco Limited	£1,300.00
Unity Trust Bank	£30.15
Wave	£16.53
Marsh Commercial	£637.73

Councillor Wallace abstained

21/166 General Announcements

The following matters were raised:

- An update on ex-District Councillor Bebb.
- Clerk will be on a residential study session from 1st to 2nd February.
- Chairman met with David Wilson Homes regarding resident concerns about the building site. The developer has stated that letters will be sent to local residents to explain the situation.
- Braintree District Council has apologised for difficulties with waste collection. This was due to staff shortages/Covid.

The meeting closed at 9.30pm

The next meeting will be held on Monday 7th February 2022