

Clerk to the Council
Sarah Gaeta

Parish Council Office
Community Association Village Hall
Maldon Road
Hatfield Peverel
Essex CM3 2HP
Tel: (01245) 382865
Email: parishclerk@hatfieldpeverelpc.com

5th February 2026

To: Members of the Community Events Committee

You are hereby summoned to attend

**THE COMMUNITY EVENTS COMMITTEE MEETING
TO BE HELD AT THE VILLAGE HALL
ON TUESDAY 10TH FEBRUARY 2026 AT 7.30 PM**

for the purpose of transacting the following business.

CL Truman

Clerk to the Committee

A G E N D A

25/E75 Apologies for Absence

25/E76 Minutes of the Community Events Committee Meeting held on 25th November 2025 to be taken as read and signed as a correct record by the Chairman.

25/E77 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

25/E78 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest.
3 minutes per person; 15 minutes max

25/E79 Clerk's Report
To receive and note the updates on action points from the last meeting.

25/E80 Finance and General Purposes
(a) To receive an update on finance.
(b) To discuss and agree any price increase for vendors and stall holders.
(c) To review security quotes and agree way forward.

25/E81 Party in the Park
(a) To receive an update on bands.
(b) To discuss types of security fencing required.
(c) To receive an update on stalls and vendors.
(d) To discuss inviting Air Ambulance and allow them to fundraise.

(e) To discuss entertainment.

25/E82 Matters for the next agenda

To propose matters for the next agenda.

Please direct any questions relating to items on the agenda to the Clerk by 9am on Monday 9th February 2026.

Date of next Community Events Committee Meeting – Tuesday 10th March 2026