HATFIELD PEVEREL
PARISH COUNCIL

Clerk to the Council
Sarah Gaeta

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5th November 2026

To: Members of the Community Events Committee

You are hereby summoned to attend

**THE COMMUNITY EVENTS COMMITTEE MEETING
TO BE HELD AT THE VILLAGE HALL
ON TUESDAY 10TH NOVEMBER 2026 AT 7.30 PM**

for the purpose of transacting the following business.

CL Truman

Clerk to the Committee

A G E N D A

26/E52 Apologies for Absence

26/E53 Minutes of the Community Events Committee Meeting held on 13th October 2026 to be taken as read and signed as a correct record by the Chairman.

26/E54 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

26/E55 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

26/E56 Clerk's Report
To receive and note the updates on action points from the last meeting.

26/E57 Finance and General Purposes
(a) To receive an update on finance.
(b) To discuss and agree budget allocation for

26/E58 Christmas in the Park
(a) To finalise activities, entertainment and stalls/vendors.
(b) To finalise the Programme of Events.
(c) To receive an update on Santa's Grotto tickets sold.
(d) To receive an update on raffle prizes.
(e) To discuss volunteers on the day.

26/E59 Matters for the next agenda

To propose matters for the next agenda.

Please direct any questions relating to items on the agenda to the Clerk by 9am on Monday 9th November 2026.

Date of next Community Events Committee Meeting – Tuesday 24th November 2026