

Clerk to the Council
Sarah Gaeta

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6th January 2021

To: Members of Hatfield Peverel Parish Council

You are hereby summonsed to attend

**THE PARISH COUNCIL MEETING TO BE HELD ONLINE VIA MICROSOFT TEAMS ON
MONDAY 11TH JANUARY 2021 AT 7.30 PM**

for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

A G E N D A

20/144 Apologies for absence

20/145 Minutes of the Parish Council Meetings held on 7th December and 9th December 2020 to be taken as read and signed as a correct record by the Chairman.

20/146 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

20/147 Essex County Councillor Update *5 minutes*
To receive an update from ECC Councillor Derrick Louis.

20/148 Braintree District Councillor Update *5 minutes*

20/149 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

Under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, there will be no physical meeting. Therefore, all communications will be conducted electronically. The link to join the meeting will be published on the website on the day of the meeting: <https://www.hatfieldpeverelpc.com/parish-council-meetings/monthly-meeting-agendas/>

20/150 Clerk's Report *5 minutes*
To receive and note the update on action points from the last meeting.

20/151 Burial Ground*2 minutes*

Report of interments and memorials.

20/152 Planning*10 minutes*

The following applications to be considered:

20/01987/HH – Erection of a 1.5-storey side and rear extension at 56 St Andrew's Road, Hatfield Peverel.

20/01968/FUL – Change of use from Children's Day Nursery (Class E(f)) to Offices (Class E), together with the erection of a single-storey rear extension, glazed entrance and alterations to fenestration at Highwood House, Maldon Road, Hatfield Peverel.

The following applications to be noted:

20/00432/TPOCON – Tree works in conservation area on Land Near Smuggler Barn, Worlds End, Hatfield Peverel.

20/00021/TPO – Tree works on land behind 16 Woodham Drive, Hatfield Peverel.

To note that professional representation was unable to be sourced relating to motion reference 20/128 – planning application 19/02233/FUL (Oakleigh Lodge), within timescales required.

20/153 Finance and General Purposes*30 minutes*

Motion: The Parish Council to agree the 2021/22 budget as circulated by the Clerk/RFO.

Motion: Based on the budget provided, the Parish Council to adopt a precept of £74,015 (or an amended figure following discussion) for the 2021/22 financial year.

20/154 Environment*20 minutes*

Motion: The Parish Council to appoint DW Maintenance to replace missing and unstable posts at the village hall frontage at a cost of £720.

Motion: The Parish Council to appoint DW Maintenance to erect a short fence at the entrance to the new path at the duck pond. Costs to be confirmed at the meeting.

Motion: The Parish Council to purchase trees and associated tree guards for the duck pond area. Costs to be confirmed at the meeting.

Motion: The Parish Council to purchase three 'No Cycling' signs for the duck pond area at a cost of £48.00 + VAT.

Motion: The Parish Council to appoint DW Maintenance to carry out tree works at the rear of numbers 1 and 2 Ranulph Way at a cost of £675.00.

To discuss and approve the Open Spaces Action Plan for 2021.

20/155 Community Park*5 minutes*

To receive an update on Community Park matters.

20/156 Street Naming*10 minutes*

To discuss and approve five street name suggestions for the Gleneagles Way development. Nominations received and approved by Braintree District Council are: (Golf related) Hanbury, Warren, Belfry and Sandwich, and (WW1 fallen) Bartholomew, Cloughton, Drury, Hayward and Hilton.

20/157 KBMG*5 minutes*

Motion: The Parish Council to organise the Bowling Club annual insurance, as in previous years. The Club will be invoiced for reimbursement at a later date.

20/158 Transfer of Community Land

10 minutes

Motion: The Parish Council to appoint Wellers Hedleys Solicitors to carry out the transfer of the Stonepath Meadow community land at a cost of £650 + VAT with disbursements not exceeding £50.

Motion: The Parish Council to appoint Wellers Hedleys Solicitors to provide advice on the placement of fencing or hedging along the outer perimeter of the Stonepath community land in order to enhance security for surrounding properties (as use of the area by members of the public increases in the future), should this be necessary now or in the future.

20/159 Accounts for Payment

2 minutes

To agree the accounts for payment for December 2020.

20/160 General Announcements

5 minutes

Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 8th January.

Date of next Parish Council Meeting – Monday 1st February 2021