

## **HATFIELD PEVEREL PARISH COUNCIL MEETING HELD ONLINE VIA MICROSOFT TEAMS ON MONDAY 11<sup>TH</sup> JANUARY 2021 AT 7.30PM**

### **Those present:**

Cllr M Weale (Chairman)  
Cllr C Dervish  
Cllr M Renow  
Cllr M Elliston  
Cllr D Broddle  
Cllr D Wallace  
Cllr K Gallifant  
Cllr L Shaw  
Cllr C Greaves  
Cllr H Knightbridge  
Cllr T Munt (Item 20/154 onwards)  
District Cllr D Bebb  
Clerk  
6 members of the public

### **20/144 Apologies for Absence**

Apologies were received and accepted from Councillor Munt for the first part of the meeting.

### **20/145 Minutes**

The Minutes of the Parish Council Meetings held on 7<sup>th</sup> and 9<sup>th</sup> December 2020 were agreed as a correct record.

### **20/146 Declarations of Interest**

Councillor Wallace in handyman matters, planning application 20/00021/TPO and motions under item 20/154.

### **20/147 Essex County Councillor Update**

No update received.

### **20/148 Braintree District Councillor Update**

District Councillors Bebb and Dervish reported the following:

- Concentrating mainly on Covid response.
- Distribution of grants – 25 initiatives from the Chancellor, with another to follow.
- Covid cost £3.5m gross, some funding received from the Government.
- Causeway House has PCR tests available for collection. Test at home and return to the box provided. No symptoms are necessary for this.
- A12 widening meeting – lack of detail on the complex junction between Hatfield Peverel and Witham. Councillor Bebb requested support from a Parish Councillor to take the Maldon link road issue forwards. Councillor Gallifant volunteered.

### **20/149 Public Participation**

Four members of the public raised the following:

- Library local history resources being minded by the Heritage Warden on behalf of the Parish Council.
- Allotment Association has a 'wish list' to hopefully be included in the Open Spaces Action Plan 2021 for future S106 funding.
- Back copies of the Hatfield Peverel Review currently being held by the editors.

- The February Review will be an online edition only due to delivering during lockdown.
- Dogs not on leads causing issues on the recreation ground. The Clerk confirmed that only a change in Bylaws could allow a 'dogs on leads' rule.
- Footpath 29 (following on from the December meeting). Still not resolved.
- Local Highways Panel application for the 20mph limit outside the school.

### **20/150 Clerk's Report**

The Clerk's Report was received without comment.

### **20/151 Burial Ground**

An application for an additional inscription on the memorial on plot 525 has been approved.

An interment in plot 569 has taken place.

Total fees received for December: £180.

### **20/152 Planning**

The following applications to be considered:

**20/01987/HH** – Erection of a 1.5-storey side and rear extension at 56 St Andrew's Road, Hatfield Peverel. **No comment.**

**20/01968/HH** – Change of use from Children's Day Nursery (Class E(f)) to Offices (Class E), together with the erection of a single-storey rear extension, glazed entrance and alterations to fenestration at Highwood House, Maldon Road, Hatfield Peverel. **No comment.**

The following applications to be noted:

**20/00432/TPOCON** – Tree works in conservation area on Land Near Smuggler Barn, Worlds End, Hatfield Peverel. **Noted and passed to Tree Warden.**

**20/00021/TPO** – Tree works on land behind 16 Woodham Drive, Hatfield Peverel. **Noted and passed to Tree Warden.**

The Clerk reported that no responses to the request for a second Tree Warden have been received.

It was noted that professional representation was not able to be sourced relating to motion reference 20/128 – planning application 19/02233/FUL (Oakleigh Lodge), within timescales required.

The Planning Committee meeting on 19<sup>th</sup> January to consider planning application 20/01465/FUL (Land to the Rear of Heathers and Candletree, The Green) was noted. A statement will be submitted on behalf of the Parish Council.

### **20/153 Finance and General Purposes**

**(a) It was resolved that** the Parish Council to agree the 2021/22 budget.

**(b) It was resolved that**, based on the budget agreed, the Parish Council to adopt a precept of £74,015 for the 2021/22 financial year.

*Councillor Munt joined the meeting.*

### **20/154 Environment**

**(a) It was resolved that** the Parish Council to appoint DW Maintenance to replace missing and unstable posts at the village hall frontage at a cost of £720. *Councillor Wallace abstained.*

**(b) It was resolved that** the Parish Council to appoint DW Maintenance to erect a short fence at the entrance to the new path at the duck pond at a cost of £335. *Councillor Wallace abstained.*

The motion to purchase trees and associated tree guards was withdrawn. The Essex Forestry Initiative application has been approved for tree planting at the recreation ground and Stonepath community land boundary, and for a replacement oak at The Green.

**(c) It was resolved that** the Parish Council to purchase three 'No Cycling' signs for the duck pond area at a cost of £48 +VAT. *Councillor Wallace abstained.*

**(d) It was resolved that** the Parish Council to appoint DW Maintenance to carry out tree works at the rear of numbers 1 and 2 Ranulph Way at a cost of £675. *Councillor Wallace abstained.*

The amended Open Spaces Action Plan for 2021 was received. **It was resolved that** the OSAP final proposal for 2021 would be agreed via email for submission by 1<sup>st</sup> February.

#### **20/155 Community Park**

Levelling works at the Community Park have been completed. Fencing works are scheduled to begin week commencing 18<sup>th</sup> January.

#### **20/156 Street Naming**

**It was resolved that** the Parish Council to put forward the following street names for the Gleneagles Way development: Hanbury, Belfry, Sandwich, Troon, Warren, Augusta (reserve).

#### **20/157 KBMG**

**It was resolved that** the Parish Council to organise the Bowling Club annual insurance, as in previous years. The Club will be invoiced for reimbursement at a later date.

#### **20/158 Transfer of Community Land**

**(a) It was resolved that** the Parish Council to appoint Wellers Hedleys Solicitors to carry out the transfer of the Stonepath Meadow community land at a cost of £650 + VAT with disbursements not exceeding £50.

**(b) It was resolved that** the Parish Council to appoint Wellers Hedleys Solicitors to provide advice on the placement of fencing or hedging along the outer perimeter of the Stonepath community land in order to enhance security for surrounding properties, should this be necessary now or in the future. If the cost of such advice is £500 or less, expenditure will be authorised by the Chairman and Clerk; if greater than £500, it will be brought back to the Parish Council to authorise.

#### **20/159 Accounts for Payment**

**It was resolved that** the December 2020 accounts for payment be approved:

SSE Southern Electric	£290.20
London Hearts	£1,729.20
HM Revenue & Customs	£421.05
Plusnet	£34.21
Braintree District Council	£143.00
Staff costs	£2,105.22
Greenfields	£99.52
DW Maintenance	£1,030.00
Lloyds Bank (office expenses)	£234.32

Hatfield Peverel Community Association	£150.00
Edge IT Systems Ltd	£975.72
Savills	£461.70
Glasdon UK Ltd	£615.17
Kempco Ltd	£1,006.00
Councillor T Munt (expenses)	£37.00
Unity Trust Bank	£29.55
WDS Signs Ltd	£1,368.00
Wave	£14.76

*Councillor Wallace abstained*

## **20/160 General Announcements**

The Clerk raised the following:

- Level 4 Community Governance - starting soon.
- First Sole Trustee meeting on Monday 18<sup>th</sup> January.

Councillor Renow has booked a place on the RCE Village Hall Conference in January.

**The meeting closed at 9.15pm**

**The next meeting will be held on Monday 1<sup>st</sup> February 2021**