

Clerk to the Council
Sarah Gaeta

Parish Council Office
Community Association Village Hall
Maldon Road
Hatfield Peverel
Essex CM3 2HP
Tel: (01245) 382865
Email: parishclerk@hatfieldpeverelpc.com

3rd November 2025

To: Members of the Community Events Committee

You are hereby summoned to attend

**THE COMMUNITY EVENTS COMMITTEE MEETING
TO BE HELD AT THE VILLAGE HALL
ON TUESDAY 11th NOVEMBER 2025 AT 7.30 PM**

for the purpose of transacting the following business.

CL Truman

Clerk to the Committee

A G E N D A

25/E42 Apologies for Absence

25/E43 Minutes of the Community Events Committee Meeting held on 14th October 2025 to be taken as read and signed as a correct record by the Chairman.

25/E44 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

25/E45 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest.
3 minutes per person; 15 minutes max

25/E46 Clerk's Report
To receive and note the updates on action points from the last meeting.

25/E47 Finance and General Purposes
To receive an update on finance.

25/E48 Christmas in the Park
(a) To receive an update on Santa's Grotto tickets.
(b) To receive an update on activities, entertainment and stalls/vendors.
(c) To finalise a programme of events.
(d) To discuss raffle prizes.

25/E49 Matters for the next agenda

To propose matters for the next agenda.

Please direct any questions relating to items on the agenda to the Clerk by 9am on Monday 10th November 2025.

Date of next Community Events Committee Meeting – Tuesday 25th November 2025