

Clerk to the Council  
Sarah Gaeta

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5<sup>th</sup> January 2026

**To: Members of Hatfield Peverel Parish Council**

**You are hereby summoned to attend**

**THE PARISH COUNCIL MEETING  
TO BE HELD AT THE VILLAGE HALL  
ON MONDAY 12<sup>TH</sup> JANUARY 2026 AT 7.30 PM  
for the purpose of transacting the following business.**

*SL Gaeta*

Clerk to the Council

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## **AGENDA**

### **25/158 Apologies for Absence**

**25/159** Minutes of the Parish Council Meeting held on 1<sup>st</sup> December 2025 to be taken as read and signed as a correct record by the Chairman.

**25/160** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3<sup>rd</sup> June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

**25/161 Essex County Councillor Update** *5 minutes*  
To note the resignation of ECC Councillor Derrick Louis.

**25/162 Braintree District Councillor Update** *5 minutes*

**25/163 Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

**25/164 Clerk's Report** *5 minutes*  
To receive and note the update on action points from the last meeting.

**25/165 Finance and General Purposes** *20 minutes*  
(a) To discuss and approve the budget for financial year 2026/27.  
(b) Based on the budget approved, to discuss and agree the precept for the financial year 2026/27 and any use of general reserves to support this.

- (c) To approve the virement of any unspent Community Park budget for 2025/26 at 31<sup>st</sup> March 2026 to the project's ring-fenced reserves.

**25/166 Traffic** 10 minutes  
To receive an update on traffic matters.

**25/167 Environment** 20 minutes  
To agree the 2026 Potential Open Space Improvements (POSI) for submission to Braintree District Council. [POSI 2025](#)

**25/168 Stone Path Meadow** 5 minutes  
To receive an update on the meadows.

**25/169 Section 106 Funds** 10 minutes  
(a) To receive an update on S106 projects.  
(b) To accept the quotation provided by ETC for a five-year maintenance contract for the tennis courts, at a cost of £900.00 plus VAT per year.

**25/170 Community Park** 5 minutes  
To receive an update on the Community Park.

**25/171 Communications** 5 minutes  
To receive an update on communications.

**25/172 Keith Bigden Memorial Ground** 5 minutes  
To receive an update on the KBMG.

**25/173 Youth Services** 10 minutes  
(a) To receive an update on youth services.  
(b) To agree to continue to provide and fund the Duke of Edinburgh Bronze Award and to establish and fund the Duke of Edinburgh Silver Award. The costs are detailed below:  
Bronze:  
Enrolment £30.50 + £10 admin fee per person  
Expedition £150 per person (includes a Practice and Qualifying Expedition)  
Silver:  
Enrolment £30.50 + £10 admin fee per person  
Expedition £399 per person (includes a Training Day, Practice Expedition, Qualifying Expedition and Minibus travel to expedition location)

**25/174 Accounts for Payment** 5 minutes  
To agree the accounts for payment for December 2025.

**25/175 Announcements** 5 minutes

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 9<sup>th</sup> January 2026.  
The timings given above are for the Chairman's guidance.*

**Date of next Parish Council Meeting – Monday 2<sup>nd</sup> February 2026**