

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 12TH JANUARY 2026
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr D Broddle
Cllr M Elliston
Cllr R Parker
Cllr M Renow
Cllr T Short
Cllr S Smith
Cllr D Wallace
Cllr T Weale
Clerk
4 members of the public

25/158 Apologies for Absence

Apologies were received and accepted from Councillors Munt and Purser.

25/159 Minutes

The Minutes of the Parish Council Meeting held on 1st December 2025 were agreed and signed as a correct record.

25/160 Declarations of Interest

Councillor Wallace in item 25/174.

25/161 Essex County Councillor (ECC) Update

The resignation of Councillor Derrick Louis was noted. Thanks were given for his contribution.

25/162 Braintree District Councillor (BDC) Update

Councillors Dervish and Coleridge were unable to attend the meeting.

25/163 Public Participation

None.

25/164 Clerk's Report

The Clerk's Report was received without comment.

25/165 Finance and General Purposes

- (a) **It was resolved** to approve the budget for financial year 2026/27.
- (b) Based on the approved budget, **it was resolved** to set the precept at £190,000 for the financial year 2026/27, with use of general reserves to support the budget.

25/166 Traffic

An update on traffic matters was received.

25/167 Environment

It was resolved to agree the 2026 Potential Open Space Improvements (POSI) for submission to Braintree District Council.

25/168 Stone Path Meadow

A brief update on the meadow was received.

25/169 Section 106 Funds

- (a) An update on S106 projects was received.
- (b) **It was resolved** to accept the quotation provided by ETC for a five-year maintenance contract for the tennis courts, at a cost of £900.00 + VAT per year, to commence Spring 2027.

25/170 Community Park

An update on the Community Park was received.

25/171 Communications

A report from the Communications Officer was received.

25/172 Keith Bigden Memorial Ground

An update on the KBMG was received.

25/173 Youth Services

- (a) An update on youth services was received.
- (b) **It was resolved** to continue to provide and fund the Duke of Edinburgh Bronze Award and to establish and fund the Duke of Edinburgh Silver Award, with costs detailed below:

Bronze:

Enrolment £30.50 + £10 admin fee per person

Expedition £150 per person (includes a Practice and Qualifying Expedition)

Silver:

Enrolment £30.50 + £10 admin fee per person

Expedition £399 per person (includes a Training Day, Practice Expedition, Qualifying Expedition and Minibus travel to expedition location)

25/174 Accounts for Payment

It was resolved that the accounts for payment for December 2025 be approved as follows:

Staff costs	£6,180.42
Wallace Arboriculture and Groundcare	£532.50
The Maid Service	£45.00
ETC Sports Surfaces Limited	£6,992.40
Andrew Smith Print Limited	£390.00
Defib World	£139.39
Hatfield Peverel Community Association	£293.33
My PT	£180.00
British Gas	£105.50
A&J Lighting	£217.50
SSE	£3,403.80
Essex Tennis	£95.25
C Greaves (expenses)	£52.54
H Knightbridge (expenses)	£87.88
The Swan Inn (Coffee Lounge)	£50.00
Marsh Commercial	£411.92
ICCM	£180.00
Acuphon Ltd	£198.00
Ben Lapwood	£2,124.00
Edge IT Systems Ltd	£1,587.00

Pre-Approved Direct Debits:

Unity Trust Bank	£31.35
Braintree District Council	£183.00
BT	£85.36
Now Pensions	Included in staff costs

Councillor Wallace abstained.

25/175 General Announcements

- Free Park Tennis – volunteers are needed to become ‘activators’ – an online course needs completing and a DBS check carried out.
- Investigations are underway to see if the MUGA would be suitable for a netball court.
- Unauthorised parking has continued on The Green.

The meeting closed at 8.17pm

The next meeting will be held on Monday 2nd February 2026