

**HATFIELD PEVEREL PARISH COUNCIL MEETING HELD ONLINE VIA MICROSOFT
TEAMS ON MONDAY 12TH APRIL 2021 AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr C Dervish
Cllr M Renow
Cllr M Elliston
Cllr D Wallace
Cllr L Shaw
Cllr D Broddle
Cllr H Knightbridge
Cllr C Greaves (part)
Cllr T Munt (part)
Clerk
4 members of the public

The Chairman expressed the Parish Council's condolences to the Royal Family on the death of His Royal Highness the Prince Philip, Duke of Edinburgh and called for a minute's silence to be held.

20/194 Apologies for Absence

Apologies were received and accepted from Councillors Munt and Gallifant.

20/195 Minutes

The Minutes of the Parish Council Meeting held on 1st March 2021 were agreed as a correct record.

20/196 Declarations of Interest

Councillor Wallace in handyman matters.

20/197 Essex County Councillor Update

Councillor Derrick Louis provided a report which was circulated to all Councillors and will be published alongside the minutes on the Parish Council website.

20/198 Braintree District Councillor Update

District Councillor Dervish reported the following:

- New Chair to be appointed at the forthcoming annual meeting.
- Election campaigning suspended due to the death of HRH Duke of Edinburgh.

20/199 Public Participation

Two members of the public raised the following:

- Support of item 20/204 – if motion carried, then the Heritage Warden will submit the application on behalf of the Parish Council.
- Concerns regarding applications for tree works at The Pines.
- Concerns over lack of reports from the Tree Warden.

20/200 Clerk's Report

The Clerk's Report was received. Clerk clarified why the Police were informed of MUGA key holders and that this was only relevant during its recent closure. It has since re-opened in line with Government lockdown lifting.

20/201 Burial Ground

Applications for memorials and additional wording on existing memorials have been approved for plots 528 and 529.

Interments have been carried out in plots 529 and 455A.

Fees received for March: £1,145.

20/202 Planning

The following applications were considered:

21/00156/HH – Retention of single-storey detached log cabin at 39 New Road, Hatfield Peverel. **No comment.**

21/00781/HH – Two-storey side extension at 17 Priory Farm Road, Hatfield Peverel. **No comment.**

21/00054/FUL – Proposed bin enclosure at garage 2829 Swan Close, Hatfield Peverel. **No comment**

21/00903/DAC – Application for approve of details as reserved by condition 4 of approved application 20/00920/FUL at Arundel House, The Street, Hatfield Peverel. **No comment**

21/00884/PLD – Proposed single-storey rear extension at 3 Birkdale Rise, Hatfield Peverel. **No comment**

21/00428/HH – Erection of single-storey shed to rear of garden at 2 Denham Cottages, Ulting Road, Hatfield Peverel. **No comment**

The following applications were noted and had previously been passed to the Tree Warden:

21/00676/TPO – Tree works at 51 Willow Crescent, Hatfield Peverel.

21/00793/TPO – Tree works at 1 The Pines, Hatfield Peverel

21/00733/TPO – Tree works at 1 Elizabeth Way, Hatfield Peverel

21/01076/TPO – Tree works at 7 The Pines, Hatfield Peverel

The Neighbourhood Development Plan Committee's response to the minor amendments to application 20/01906/REM was noted.

The re-consultation of application 20/02214/OUT due to the receipt of an ecology survey was noted.

20/203 Finance and General Purposes

The March budget update was received without comment.

The breakdown of expenditure to date from the £10k allocated to the village hall transfer process was received without comment.

The installation of a defibrillator and cabinet at the village hall at a cost of £267.80 was noted.

The increase of one spinal column point (to SCP34) to the Clerk's salary as per employment contract, effective 1st April 2021, was noted.

20/204 Neighbourhood Development Plan

It was resolved that the Parish Council to seek Rebuilding Heritage consultant advice (free of charge) in order to reinstate the NDP's Heritage Policy. Thanks were expressed to the Heritage Warden.

20/205 Environment

Recent activities at the duck pond were discussed. Some mitigation measures were suggested. No decision made. It was noted that the area within the pond fencing is the responsibility of Braintree District Council.

Councillor Greaves left the meeting.

20/206 Traffic

(a) It was resolved that the Parish Council to complete and endorse an application to the Local Highways Panel for installation of rumble strips on both approaches to the railway bridge in Station Road/Terling Road.

An update on traffic matters was received.

(b) It was resolved that the Parish Council to freeze Hadfelda Square permit fees for the next 12 months due to the impact of Covid-19 on local businesses.

20/207 KBMG/Football Club

(a) It was resolved that the Parish Council to approve the Football Club's proposal to install an irrigation system at the KBMG site.

(b) It was resolved that the Parish Council to approve the Football Club's proposal to site a storage container on the KBMG site, as shown on plan provided.

(c) It was resolved that the Parish Council to create a KBMG Liaison Group. This will comprise of Councillors Broddle and Dervish, with two representatives from the Football Club and two representatives from the Bowling Club. This group will report to the Sport and Recreation Advisory Group/Parish Council accordingly.

Councillor Munt joined the meeting

20/208 Village Hall Car Park

The village hall car park was discussed. Potential improvement works will be proposed to the Parish Council at a future date.

20/209 Accounts for Payment

It was resolved that the March 2021 and up to 12th April 2021 accounts for payment be approved:

SSE Southern Electric	£505.19
Greenfields	£96.36
HM Revenue & Customs	£484.09
Plusnet	£35.90
Braintree District Council	£148.55
Staff costs	£2,227.15
DW Maintenance	£1,530.00
BKL Minor Works	£267.80
Hatfield Peverel Community Association	£150.00
Essex Association of Local Councils	£780.43
Wave	£13.11
Lloyds Bank (office expenses)	£200.87
Society of Local Council Clerks	£1,575.00
Unity Trust Bank	£30.45

Councillor Wallace abstained

20/210 General Announcements

The following matters were raised:

- Annual Report – could all Advisory Group and Committee Chairs submit reports to the Clerk by the 1st May.
- Recommendations from the Royal Family regarding Duke of Edinburgh commemoration activities during the pandemic.
- Possible contribution to keeping Essex County Council streetlights on all night; ECC are currently reviewing this policy.
- Remembrance Avenue – tree affecting power supply.

The meeting closed at 9.15pm

The next meeting will be held on Wednesday 5th May 2021