

**HATFIELD PEVEREL PARISH COUNCIL MEETING**  
**HELD ON MONDAY 13<sup>TH</sup> JANUARY 2020**  
**IN THE VILLAGE HALL AT 7.30PM**

**Those present:** Cllr M Weale (Chairman)  
Cllr C Dervish  
Cllr L Shaw  
Cllr M Renow  
Cllr M Elliston  
Cllr D Broddle  
Cllr D Wallace  
Cllr K Gallifant  
Cllr S Thorpe  
District Cllr D Bebb  
2 members of the public  
Clerk

**19/175 Apologies for Absence**

Apologies were received and accepted from Cllrs Munt and Livermore.

**17/176 Co-option**

**IT WAS RESOLVED THAT** Mr Steven Thorpe be co-opted on to the Parish Council. Cllr Thorpe signed the declaration of office in the presence of the Clerk and joined the meeting.

**19/177 Minutes**

The Minutes of the Parish Council Meeting held on 2<sup>nd</sup> December 2019 were signed as a correct record by the Chairman.

**19/178 Declarations of Interest**

Cllr Wallace in item 19/190 and handyman matters; Cllr Dervish in planning application 19/02233/FUL; and Cllr Broddle in planning application 19/01832/FUL.

**19/179 Braintree District Councillor Update**

District Councillors Bebb and Dervish provided an update on the following:

- Increase in complaints due to building sites.
- Braintree district last year held district and general elections and two Neighbourhood Development Plan ballots.
- Local Plan update.
- Community Grants – some funding left. Now in last financial quarter so applications are needed as soon as possible.
- A12 consultation.
- Braintree District Council is in support of a road that will lead traffic away from Hatfield Peverel.
- Universal Garage – condition of building.

## **19/180 Public Participation**

A member of the public thanked the Parish Council for publishing the Clerk's Report on the website alongside the agenda. He noted that the moving of the telegraph pole item was currently not on the Traffic Advisory Group agenda due to the absence of meetings with Essex County Councillor Louis. The Clerk agreed to remove this item (19/107) from the Clerk's Report pending a meeting.

The Chairman introduced a member of the public who has expressed an interest in becoming a Parish Councillor.

## **19/181 Clerk's Report**

The Clerk's Report was received and noted without comment.

## **19/182 Burial Ground**

An application for a memorial on plot 664 has been received and approved. Total fees received for December: £100.

## **19/146 Planning**

The following applications were considered:

**19/02120/HH** – Proposed car port building with storage in roof at Waverley, Maldon Road. NO COMMENT

**19/02233/FUL** – Erection of a new four bedroom two-storey detached dwellinghouse on land adjacent to Oakleigh Lodge, Crabb's Hill. NOT SUPPORTED. *Cllr Dervish abstained*

**19/01832/FUL** – Single-storey side and rear, first floor side and rear, and two-storey front extensions to existing public house at The Sportsmans Arms, 26 Sportsmans Lane. NOT SUPPORTED. *Cllrs Broddle, Thorpe and Shaw abstained*

**19/02229/HH** – Erection of a two-storey side extension and single storey rear extension at 105 Church Road. NO COMMENT

**19/02248/FUL** – Erection of a 2 bedroomed detached dwellinghouse at 42 St Andrew's Road. NO COMMENT. *Cllr Elliston abstained*

**19/02303/HH** – Single storey side extension to provide boot room and garden room at Elmcote, London Road. NO COMMENT

**19/02247/FUL** – Erection of a single storey 1 bedroom bungalow at 12 Mortimer Road. NO COMMENT. *Cllrs Elliston and Thorpe abstained*

**20/00005/HH** – Erection of a two-storey rear extension and reconstruction of existing single storey rear utility room and WC at 29 Church Road. NO COMMENT

The following applications were noted:

**19/02113/ADV** – 1 x non-illuminated projecting sign at Yvonne Stewart House, The Street. NOTED

**19/00338/TPO** – Tree works at St Andrew's Church, Church Road. NOTED and PASSED TO TREE WARDEN

## **19/184 Finance and General Purposes**

**IT WAS RESOLVED THAT** the Parish Council agrees the 2020/21 budget as previously circulated by the Clerk/RFO. *Cllr Broddle abstained*

**IT WAS RESOLVED THAT**, based on the budget provided, the Parish Council adopts a precept of £72,759 for the 2020/21 financial year.

The January budget was received and noted without comment.

The signing of a cheque (in payment for the Christmas tree) outside of a meeting due to timescales was noted.

#### **19/185 Neighbourhood Development Plan Update**

Cllr Renow provided an update on the progress of the NDP.

#### **19/186 Environment**

A working party to investigate future defibrillator provision was appointed. Cllrs Weale, Dervish, Gallifant and Thorpe volunteered as members.

**IT WAS RESOLVED THAT** the Parish Council approves the Open Spaces Action Plan 2020.

**IT WAS RESOLVED THAT** the Parish Council approves the award of the Chairman's 2019/20 Allowance of £250 to the Every Members' Club (EMC).

The authorisation (by Cllrs Weale and Munt and the Clerk) of two separate emergency tree works outside of a meeting was noted. Quotes were obtained and awarded on both price and contractor availability.

#### **19/187 Community Association**

The Parish Council is working with the Community Association to safeguard the future of the village hall. Discussion followed and the Clerk advised that the date of the meeting was provisional and could be changed.

#### **19/188 Accounts for Payment**

**IT WAS RESOLVED THAT** the December 2019/part January 2020 accounts for payment be approved:

|  |           |
|--|-----------|
| SSE Southern Electric                          | £531.30   |
| A&J Lighting Solutions                         | £162.42   |
| HMRC   | £381.95   |
| Greenfields                                    | £96.96    |
| Jelf Insurance Brokers                         | £594.01   |
| Staff costs                                    | £2,056.91 |
| Plusnet  | £29.82    |
| Hatfield Peverel Community Association         | £170.00   |
| Lloyds Bank (office expenses)                  | £183.73   |
| DW Maintenance                                 | £1,088.62 |
| Fenland Leisure Products                       | £497.76   |
| Mr J Cockell (meeting travel expenses)         | £12.80    |
| Mrs T Weale (expenses – Christmas in the Park) | £28.55    |
| The Landscape Centre (Christmas tree)          | £120.00   |
| Mr A Coombs (expenses – Christmas in the Park) | £50.00    |
| Kempco (printing of The Review)                | £958.00   |
| Halcyon Business Systems Support               | £240.00   |
| Unity Trust Bank (charges)                     | £29.25    |
| TDP Garden Maintenance/Tree Services           | £375.00   |
| Robin Road (app development)                   | £180.00   |

*Cllr Wallace abstained.*

#### **19/189 General Announcements**

The Chairman of the Traffic Advisory Group confirmed the date of the next TAG meeting as 15<sup>th</sup> January.

The Clerk reported that the Parish Council mobile phone app is almost ready for launch.

#### **19/190 Confidential Item**

**IT WAS RESOLVED THAT** the Parish Council excludes the press and public to consider and approve contracts for Village Maintenance and Burial Ground Maintenance.

*Cllr Wallace left the meeting.*

Discussion followed and a slight amendment was requested. Item will be deferred to the February meeting.

**The meeting closed at 9.20pm**

**The next meeting will be held on Monday 3<sup>rd</sup> February 2020**