

Clerk to the Council
Sarah Gaeta

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8th January 2025

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 13TH JANUARY 2025 AT 7.30 PM
for the purpose of transacting the following business.**

SL Gaeta

Clerk to the Council

A G E N D A

24/158 Apologies for Absence

24/159 Minutes of the Parish Council Meetings held on 2nd December 2024 to be taken as read and signed as a correct record by the Chairman.

24/160 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3rd June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

24/161 Essex County Councillor Update *5 minutes*

24/162 Braintree District Councillor Update *5 minutes*

24/163 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

24/164 Clerk's Report *5 minutes*
To receive and note the update on action points from the last meeting.

24/164 Finance and General Purposes *30 minutes*

- (a) To agree to organise and take responsibility for the annual Remembrance Sunday parade, including associated costs.
- (b) To discuss and approve the budget for financial year 2025/26.
- (c) Based on the budget approved, to discuss and agree the precept for the 2025/26 financial year, and any use of general reserves to support this.
- (d) To discuss and agree to join the Open Spaces Society for £45 per annum.

24/165 Traffic	<i>5 minutes</i>
To receive an update on traffic matters.	
24/166 Neighbourhood Development Plan	<i>5 minutes</i>
To receive an update on the NDP.	
24/167 Environment	<i>15 minutes</i>
(a) To continue with the re-wilding trial of agreed areas maintained by the Parish Council during summer 2025, with the addition of two new roadside verges on Ulting Road by Nounsley Play Area, and to cut and collect end of season.	
(b) To agree the application for the Braintree District Council Potential Open Space Improvements (POSI) 2025 (formerly the Open Spaces Action Plan).	
24/168 Stone Path Meadow	<i>5 minutes</i>
To receive an update on the meadows.	
24/169 Section 106 Funds	<i>5 minutes</i>
To receive an update on Section 106 funds and projects.	
24/170 Communications	<i>5 minutes</i>
To receive the Communications Report 2024.	
24/171 Keith Bigden Memorial Ground	<i>5 minutes</i>
To receive an update on the KBMG.	
24/172 Youth Services	<i>5 minutes</i>
To receive an update on Youth Services.	
24/173 Accounts for Payment	<i>5 minutes</i>
To agree the accounts for payment for December 2024.	
24/174 Announcements	<i>5 minutes</i>
24/175 Proposal – joint scheme with Witham Town Council	<i>30 minutes</i>
Motion: Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the press and public for the duration of this meeting to consider a proposal from Witham Town Council regarding working together for the improvement to bus services, with funding via a ‘Love Your Bus’ grant application.	

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 10th January.
The timings given above are for the Chairman’s guidance.*

Date of next Parish Council Meeting – Monday 3rd February 2025