

Clerk to the Council
Sarah Gaeta

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26th March 2026

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 13TH APRIL 2026 AT 7.30 PM**

for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

AGENDA

25/210 Apologies for Absence

25/211 Minutes of the Parish Council Meeting held on 2nd March 2026 to be taken as read and signed as a correct record by the Chairman.

25/212 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3rd June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

25/213 Braintree District Councillor Update

5 minutes

25/214 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest.

3 minutes per person; 15 minutes max

25/215 Clerk's Report

5 minutes

To receive and note the update on action points from the last meeting.

25/216 Traffic

5 minutes

To receive an update on traffic matters.

25/217 Finance and General Purposes

30 minutes

(a) To consider the potential merits of the Parish Council applying for borrowing from the Public Works Loan Board (PWLB) to support the delivery of future high-cost capital projects.

- (b) To determine 2026/27 support subscriptions: Essex Association of Local Councils/National Association of Local Councils (25/26 fee of £953, 26/27 fee not published) and/or CouncilWise (£500).
- (c) To discuss and agree a Braintree District Council Local Plan section 18 consultation submission.

25/218 Environment *5 minutes*
To receive an update from the Environment Advisory Group (EAG).

25/219 Stone Path Meadow *5 minutes*
To receive an update on the meadows.

25/220 Section 106 Funds *15 minutes*
(a) To receive an update on S106 projects.
(b) To agree the Allotment Association’s proposal for their new Water Tank Project costing approximately £5,250.00.
(c) To accept quotation from SX Architecture for the design, planning and scope of works for the proposed tennis court car park, at a cost of £2,850.00.

25/221 Community Park *5 minutes*
To receive an update on the Community Park.

25/222 Communications *5 minutes*
To receive an update on communications.

25/223 Keith Bigden Memorial Ground *5 minutes*
To receive an update on the KBMG.

25/224 Youth Services *10 minutes*
(a) To receive an update on youth services.
(b) To approve the quote from A&J Lighting to install two LED lighting columns at the MUGA on the recreation ground, at a cost of £2,700.00 + VAT.

25/225 Community Events *5 minutes*
To appoint Norvic to provide front of stage security at Party in the Park at a maximum cost of £828 + VAT.

25/226 Accounts for Payment *5 minutes*
To agree the accounts for payment for March 2026.

25/227 Announcements *5 minutes*

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 10th April 2026.
The timings given above are for the Chairman’s guidance.*

Date of next Parish Council Meeting – Monday 11th May 2026