

Clerk to the Council
Sarah Gaeta

Parish Council Office
Community Association Village Hall
Maldon Road
Hatfield Peverel
Essex CM3 2HP
Tel: (01245) 382865
Email: parishclerk@hatfieldpeverelpc.com

8th May 2025

To: Members of the Community Events Committee

You are hereby summoned to attend

**THE COMMUNITY EVENTS COMMITTEE MEETING
TO BE HELD AT THE VILLAGE HALL
ON TUESDAY 13TH MAY 2025 AT 7.30 PM**

for the purpose of transacting the following business.

CL Truman

Clerk to the Committee

A G E N D A

25/E01 Election of Chairman

25/E02 Apologies for Absence

25/E03 Minutes of the Community Events Committee Meeting held on 11th March 2025 to be taken as read and signed as a correct record by the Chairman.

25/E04 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

25/E05 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest.
3 minutes per person; 15 minutes max

25/E06 Clerk's Report
To receive and note the updates on action points from the last meeting.

25/E07 Finance and General Purposes
(a) To receive any update on the accounts.
(b) To approve any balance of expenditure for bins for Party in the Park.

25/E08 Party in the Park
(a) To receive an update on the progress of the tennis courts.
(b) To receive an update on entertainment.
(c) To receive an update on vendors and stall holders.
(d) To confirm timings and the running order of bands.

(e) To receive an update on adverse weather insurance.

25/E09 Matters for the next agenda

To propose matters for the next agenda.

Please direct any questions relating to items on the agenda to the Clerk by 9am on Monday 12th May 2025.

Date of next Community Events Committee Meeting – Tuesday 10th June 2025