

**MINUTES OF THE COMMUNITY EVENTS COMMITTEE MEETING
HELD ON TUESDAY 13TH MAY 2025
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr Mark Weale (Chairman)
Cllr Wendy Purser
Teresa Weale
Laura Cranfield
Paul Goddard
Heidi Knightbridge
Clerk

25/E01 Election of Chairman

Councillor Mark Weale was duly elected as Chairman.

25/E02 Apologies for Absence

Apologies were received and accepted from Pauline Parker and Emma Cook.

25/E03 Minutes

The Minutes of the Community Events Committee Meeting held on the 11th of March 2025 were agreed and signed as a correct record.

25/E04 Declarations of Interest

There were no declarations of interest.

25/E05 Public Participation

No members of the public were present.

25/E06 Clerk's Report

The Clerk's Report was received and updated.

25/E07 Finance and General Purposes

- (a) **It was resolved** to book Essex Community First Aid Volunteers using a donation from a local company. The committee would like to take this opportunity to thank them for their support.
- (b) **It was resolved** to pay the balance of £40.73 to Green Recycling for 10 bins.

25/E08 Party in the Park

- (a) An update on the tennis courts was received.
- (b) Entertainment for the day was finalised and agreed. **It was resolved** to cancel Hatfield Peverel's Got Talent due to a lack of entries.
- (c) An update on vendors and stall holders was received.
- (d) The running order and timings were discussed. **It was resolved** to finish at 9.30pm.
- (e) An update on adverse weather insurance was received.

25/E09 Matters for the next agenda

- (a) Wet weather plan.
- (b) Raffle prizes.
- (c) Update on position of the trailer.
- (d) Volunteer list for the day.
- (e) Stall location plan.

The meeting closed at 8.45pm

The next meeting will be held on Tuesday 10th June 2025 at 7.30pm