HATFIELD PEVEREL
PARISH COUNCIL

Clerk to the Council
Sarah Gaeta

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8th October 2026

To: Members of the Community Events Committee

You are hereby summoned to attend

**THE COMMUNITY EVENTS COMMITTEE MEETING
TO BE HELD AT THE VILLAGE HALL
ON TUESDAY 13TH OCTOBER 2026 AT 7.30 PM**

for the purpose of transacting the following business.

CL Truman

Clerk to the Committee

A G E N D A

26/E44 Apologies for Absence

26/E45 Minutes of the Community Events Committee Meeting held on 8th September 2026 to be taken as read and signed as a correct record by the Chairman.

26/E46 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

26/E47 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

26/E48 Clerk's Report
To receive and note the updates on action points from the last meeting.

26/E49 Finance and General Purposes
(a) To receive an update on finance.
(b) To discuss and set a budget of expenditure for presents from Santa.
(c) To agree size of Christmas tree to be ordered - 10' tree - £120.00; 12' - £145.00; 14' - £180.00.

26/E50 Christmas in the Park
(a) To receive an update on Santa present ideas.
(b) To discuss and agree the format of the event including timings.
(c) To discuss and agree activities, entertainment and stalls/vendors.

(d) To receive an update on Santa's Grotto tickets sold.
(e) To receive an update on raffle prizes.

26/E51 Matters for the next agenda

To propose matters for the next agenda.

Please direct any questions relating to items on the agenda to the Clerk by 9am on Monday 12th October 2026.

Date of next Community Events Committee Meeting – Tuesday 10th November 2026