

HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 16th APRIL 2018
IN THE VILLAGE HALL AT 7.30PM

Those present: Cllr M Weale (Chairman)
Cllr S Hinkley
Cllr T Munt
Cllr D Wallace
Cllr L Shaw
Cllr M Renow
Cllr M Elliston
Cllr D Broddle

18/1 Apologies of Absence

Apologies were received and accepted from Cllrs Gallifant and Evans.

18/2 Co-option of new members on to the Parish Council

IT WAS RESOLVED THAT Charley Dervish, John Pennick and Reginald Peters be co-opted as new members on to the Parish Council. They all duly signed the Declaration of Office and joined the meeting.

18/3 Minutes

The Minutes of the Parish Council Meeting held on Monday 5th March 2018 were signed as a correct record by the Chairman.

18/4 Declarations of Interest

The following declarations of interest were made: Cllr Wallace in Handyman matters.

18/5 Braintree District Councillor Update

District Cllr Bebb sent his apologies.

18/6 Public Participation

A member of the public raised concerns over numerous faulty streetlights in HP. The ECC online reporting tool indicates that these faults are known to ECC. Monitoring by the TWP was requested. **Action:** The Clerk will chase ECC and clarify the status with all HP streetlights under ECC's remit.

A member of the public requested that invitations to the Annual Parish Meeting were extended to the District Councillor candidates so that attendees could ask questions. **Action:** The Clerk will invite all the candidates to the APM.

John Cockell asked for clarification as to the status of the transfer of FP19 to HPPC. The Clerk confirmed that the transfer had occurred. John reported that there was no update on

the Hadfelda Square car park. ECC have confirmed they will be replacing the finger post on The Green.

18/7 Clerk's Report

Cllr Wallace updated item 17/214 to confirm that DW Maintenance had completed the work. There were no further questions.

18/8 Burial Ground

The Clerk reported the following:

The interment of Emma Louise Brewster took place on the 22nd March in plot 524 and the fee of £20 has been received.

The interment of the cremated remains of the late Gwendoline Mickelsen took place on the 6th April in plot 469B and the fee of £75 has been received.

18/9 Community Association

Cllr Dervish gave an update on the HPCA. The AGM has been held and a new committee signed in. Cllr Gallifant stood down from the committee. Cllr Weale has offered his help to the HPCA. More volunteers are needed. **Action:** Cllr Dervish to provide a copy of the accounts when available.

18/10 Finance Working Party Update

The notes from the Finance and General Purposes meeting held on 6th April have been circulated. It was noted that the Litter Picker salaries will increase in line with the National Living Wage to £7.83 per hour, with effect from 1st April 2018. It was also noted that the Clerk's salary will increase from SCP 30 to SCP 31 in line with her contract of employment and following appraisal, with effect from 1st April 2018.

IT WAS RESOLVED THAT HPPC purchase the Office 365 mailbox at a current cost of £6.99 plus VAT per month. Proposer: Cllr Munt; Seconder: Cllr Weale. **Action:** The Clerk to purchase the mailbox at the earliest opportunity.

IT WAS RESOLVED THAT HPPC agree to the Burial Ground fee changes, as previously circulated. Proposer: Cllr Weale; Seconder: Cllr Munt. **Action:** The Clerk to circulate the new fees to local Funeral Directors and Memorial Stonemasons.

18/11 Community Park Update

It was noted that the Clerk had written to Bawtrees with a complaint on recent service provided. Cllr Renow is working on a monitoring system for key dates/milestones. **Action:** Following the APM, Cllr Weale will arrange a meeting between interested Cllrs and Jan Stobard. The funding from ECC was discussed. **Action:** The Clerk to request application forms from ECC Cllr Louis.

18/12 Planning Executive Committee

The minutes of the meeting held on 28th March have been circulated and a copy can be found in the Minute Book.

18/13 Neighbourhood Development Plan Update

Cllr Renow gave an update on the progress of the NDP.

18/14 Assess of Community Value

IT WAS RESOLVED THAT HPPC support and submit a renewal application for the ACV listing for The Sportsmans' Arms public house, Nounsley, once an updated submission document is available. Proposer: Cllr Renow; Seconder: Cllr Shaw.

A discussion was held regarding the possibility of HPPC applying for a TPO on the horse chestnut tree outside the Sportsmans' Arms. **Action:** The Clerk to ask the tree warden to visit and assess.

18/15 Environment Working Party Update

The minutes of the meeting held on 13th March have been circulated. Both motions on the agenda were deferred in lieu of confirmation of the use of S106 monies from BDC and following a risk assessment of the duck pond area. **Action:** Cllr Wallace to investigate use of S106 monies. **Action:** The Clerk to request duck pond RA from BDC. **Action:** Cllrs Weale and Pennick to make initial visit to the duck pond.

18/16 Traffic Working Party Update

An update was given following the meeting held on 26th March.

18/17 Essex Village of the Year

IT WAS RESOLVED THAT HPPC enter the Essex Village of the Year competition with Cllr Gallifant leading. Proposer: Cllr Elliston; Seconder: Cllr Wallace. **Action:** Cllr Gallifant to complete entry forms.

18/18 Special Constable Scheme

An update was given following a meeting with Les Hawkins from Essex Police on 6th April.

18/19 Flower Club

A discussion was held on the viability of allowing the HP Flower Club to use the Recreation Ground for additional car parking for their Gala on the 2nd May. It was agreed that parking on the Recreation Ground was not appropriate. **Action:** Cllr Wallace to investigate alternative car parking on the Flower Club's behalf.

18/20 Accounts for Payment

IT WAS RESOLVED THAT the March 2018 accounts for payment be approved. Cllrs Wallace and Munt volunteered to authorise online payments following submission by the Clerk.

18/21 General Announcements

The Clerk reported that the BDC Street Cleaning Agreement contribution for 2018/19 will be £3554.59, a 2% increase on last year.

Essex Highways have informed the Clerk of their intention to replace the fingerpost on The Green. It was noted that it will no longer be necessary for HPPC to replace this at its own cost (minute reference 17/123).

Cllr Weale requested that Working Party and Committee Chairs be available to answer questions raised by electors at the Annual Parish Meeting. Cllr Broddle and John Cockell gave their apologies.

The Clerk reported that the CiLCA qualification will commence on 18th April.

Cllr Weale requested that new Cllrs accept a round each to deliver The Review, from the June edition.

Cllr Weale reported that a meeting between the Litter Pickers and the Employment Committee, Chairman and Clerk will take place on 26th April in order to discuss their employment status.

The meeting closed at 9.40pm