

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON WEDNESDAY 23RD JUNE 2021
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr M Renow
Cllr M Elliston
Cllr D Wallace
Cllr L Shaw
Cllr T Munt
Cllr Ian Howlett
Clerk

21/28 Apologies for Absence

Apologies were received and accepted from Councillors Broddle, Dervish, Greaves and Knightbridge.

21/29 Minutes

The Minutes of the Parish Council Meeting held on 5th May 2021 were agreed as a correct record.

21/30 Declarations of Interest

None.

21/31 Public Participation

No members of the public were present.

21/32 Year-end accounting

(a) It was resolved that the Parish Council to receive and accept the Internal Audit Report for 2020/21.

(b) It was resolved that the Parish Council to approve and sign the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return (AGAR) for 2020/21.

(c) It was resolved that the Parish Council to approve and sign the Accounting Statements (Section 2) of the AGAR for 2020/21.

The dates of the period for the exercise of public rights were noted as 28th June to 6th August 2021.

(d) It was resolved that the Parish Council to appoint Jan Stobart as Internal Auditor for the financial year 2021/21 at a cost of £225.

21/33 Assistant Clerk appointment and related matters

It was resolved that the Parish Council to confirm the appointment of the Assistant Clerk.

It was resolved that the Parish Council to purchase two new computers for the office staff, at a total cost of £2,080.

The order of two new desks and two new pedestal drawer units for the office at a total cost of £451.20 + VAT was noted. Order authorised under Financial Regulation 4.1.

21/34 Date of next meeting

It was resolved that the Parish Council to amend the date of the July meeting from Monday 5th to Wednesday 7th July.

The meeting closed at 7.45pm

The next meeting will be held on Wednesday 7th July 2021