

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL
COMMUNITY PARK COMMITTEE MEETING
HELD ON MONDAY 28TH JULY 2025
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Renow (Chairman)
Cllr M Elliston
Cllr D Wallace
M Kent
P Parker
Clerk
2 members of the public

25/CP16 Apologies for Absence

Apologies received and accepted from Councillors Munt and Weale, Donna Goddard and Lesley Moxhay.

25/CP17 Minutes

The Minutes of the Community Park Committee Meeting held on 30th June 2025 were agreed and signed as a correct record.

25/CP18 Declarations of Interest

Councillor Wallace declared a non-pecuniary interest in item 25/CP21(a).

25/CP19 Public Participation

One member of the public asked for an update on the progress of the community building.

25/CP20 Finance

It was reported that £49,194.39 is held as ring-fenced funds.

25/CP21 Management of the Site

- (a) **It was resolved** to appoint CG Civil and Groundwork Contractors to create the car park at a cost of £32,500 + VAT. *Councillor Wallace abstained.*
- (b) The tree survey was not available at the meeting.
- (c) The response from Witham Town Council in relation to staff sub-contracting was not available at the meeting.
- (d) The CCTV at the entrance of the site will require the following: solar powered; Wi-Fi enabled/cloud storage; a pole inside the barrier; ANPR. Coverage will include the green bar and entrance to the car park.
- (e) An update on the potential community building was received.
- (f) The following matters were raised as part of planning the opening: car park completion; CCTV installation; waste and dog bin provision and collection; health and safety survey; tree survey; signage (eg CCTV and dogs on leads); any other works required.

25/CP22 Matters for the next agenda

The next meeting will be held on Tuesday 26th August 2025 at 7.30pm. Items for the agenda:

- To review the Landscape Ecological Management Plan and Tree Survey in more detail.
- To review the response from Witham Town Council in relation to staff sub-contracting.
- To consider what support is available from Groundworks East and agree further action.
- To receive an update on the potential community building.
- To continue with plans for opening the site.

The meeting closed at 8.18pm