Clerk to the Council
Sarah Gaeta

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21st November 2023

To: Members of the Community Events Committee

You are hereby summoned to attend

**THE COMMUNITY EVENTS COMMITTEE MEETING
TO BE HELD AT THE VILLAGE HALL
ON TUESDAY 28TH NOVEMBER 2023 AT 7.30 PM**

for the purpose of transacting the following business.

CL Truman

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Clerk to the Committee

A G E N D A

23/E29 Apologies for Absence

23/E30 Minutes of the Community Events Committee Meeting held on 14th November 2023 to be taken as read and signed as a correct record by the Chairman.

23/E31 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

23/E32 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

23/E33 Clerk's Report
To receive and note the update on action points from the last meeting.

23/E34 Finance and General Purposes
(a) To receive an update on the budget.
(b) To receive an update on the number of tickets sold for Santa's grotto.

23/E35 Party in the Park
To discuss positioning of the event.

23/E36 Christmas in the Park
(a) To discuss preparations for the event.
(b) To receive an update of any other confirmed craft stalls.

23/E237 General Information

To raise any matters for the next agenda.

Please direct any questions relating to items on the agenda to the Clerk by 9am on Monday 27th November.