

Hatfield Peverel Parish Council Action Plan 2019/20

AIM	OBJECTIVES	ACTIONS
To develop previous quarry into a Community Park	<ul style="list-style-type: none"> • Create a community open space for Hatfield Peverel residents • Create a community open space for use by local groups and associations 	<ul style="list-style-type: none"> • Liaise with solicitor • Carry out risk assessments • Include on insurance policy and land asset register • Appoint and liaise with management team • Appoint a working party to formulate an action plan • Identify funding opportunities • Engage with residents to harness local expertise and knowledge • Liaise with fishing club and re-negotiate lease • Liaise with environmental agencies
To improve the environment of the duck pond and surrounding area	<ul style="list-style-type: none"> • Encourage use of the area by local residents • Encourage educational use of the area 	<ul style="list-style-type: none"> • Carry out risk assessment and act on recommendations • Engage with residents and local groups as to potential use of the area and possible volunteer group • Clear area of unnecessary vegetation • Include on maintenance schedule for handyman
To take on ownership and ongoing maintenance of the Hadfelda Square car park from Braintree District Council	<ul style="list-style-type: none"> • Keep the car park free of charge for 2 hours 	<ul style="list-style-type: none"> • Liaise with solicitor • Include on insurance policy and land asset register • Liaise with the North Essex Parking Partnership at regular intervals • Respond to faults/damages in an appropriate manner
To continue to engage with local residents and other organisations	<ul style="list-style-type: none"> • Bi-monthly production of The Review • Council representation at weekly village hall coffee morning • Continue to work with District and County Councillors • Continue to work with local schools • Maintain social media presence • Hold monthly public council meetings 	<ul style="list-style-type: none"> • Supply editors of The Review with necessary supplies • Write bi-monthly reports for inclusion under Parish Council News • Create a timetable for councillor attendance at the coffee mornings • Invite District and County Councillors to all monthly meetings • Liaise with schools over matters of mutual interest • Update Facebook page with Parish Council news and other matters of local interest

		<ul style="list-style-type: none"> • Update Twitter account with Parish Council news and other matters of local interest • Issue the agenda in a timely manner
To continue to provide services	<ul style="list-style-type: none"> • Maintain the burial ground • Continue the grass cutting schedule • Maintain and inspect play areas • Maintain streetlights under the council's remit • Hold annual community events 	<ul style="list-style-type: none"> • Identify expenditure on the budget • Liaise with funeral directors • Request monies from County and District Council for services provided where appropriate • Maintain weekly play inspection schedule and annual RoSPA inspection • Act on reports from residents about streetlight malfunction and advice contractor • Community Events team to co-ordinate annual events