

AGENDA ITEM	ACTION REQUIRED	BY WHOM	PROGRESS	DATE CLOSED
23/92	To suggest dates for an initial meeting regarding a Youth Services Working Party.	Councillor Weale		
23/95	To conduct research into other local council pension provision and present at a future meeting.	Clerk	As at 25/8/23, 75 responses received from local council Clerks. Information will be collated, along with information on the LGPS, and presented at the October meeting.	
23/70(d)	To email Councillor Dervish mobile phone numbers.	Councillors who wish to join the WhatsApp group	Councillors who wish to participate have sent details.	
23/70(e)	To confirm office cleaning service requirements and seek other quotes for comparison.	Clerk	Contract opportunity advertised. Closing date of 28th August.	04/09/2023
23/72	To email the Clerk with interest in reviewing the Council's youth provision.	Councillors who are interested in youth services	No emails received as at 25/8/23.	
23/72	To propose a motion at the August meeting to formulate a youth services working party and terms of reference.	Councillor Weale		
22/171	To investigate the use of car park ANPR/management company for village hall parking enforcement.	Clerk	Further information received from NALC legal enquiry regarding byelaws and parking on private land. Will be researched in more detail and presented at a future meeting to see if council wishes to pursue this option first.	
22/121(b)	To investigate turning streetlights off overnight.	Clerk		
21/125	To investigate the Bawtrees LLP complaints process and instigate it.	Office	No longer using Bawtrees. Waiting for land registry of community park to be completed.	
21/50	To produce a vision plan for the KBMG site for agreement by the Parish Council.	KBMG Liaison Group		
20/208	To scope out works at the Village Hall car park for presenting to the Parish Council at a future date.	Councillors Weale, Greaves and Shaw	A project proposal will be formulated for a future Parish Council meeting; currently on hold until completion of the tennis courts.	On hold
20/109	To compare how Braintree District Council treats S106 funds versus how Chelmsford City Council treats Community Infrastructure Levy (CIL) funds.	District Councillors Dervish and White	Braintree District Council currently investigating this matter.	On hold
19/168	To circulate the land transfer documents for the community park to all Councillors.	Clerk	Land registration complete - documents chased.	
19/87	Look into the provision of LED lighting during the next 12 months.	Clerk	Identified project for investigation when office hours allow. Note: Salix no longer offering LED lighting funding.	

Shading denotes outstanding matters arising from previous meetings. Unshaded area denotes matters arising from last meeting.