

AGENDA ITEM	ACTION REQUIRED	BY WHOM	PROGRESS	DATE CLOSED
22/97 (e)	To consult with the Allotment Association in relation to future payment of rent of the allotment sites.	Clerk	Response received - on agenda for October's meeting.	28/09/2022
22/99	To share the Heritage Google Drive folder with all councillors.	Clerk	Shared.	14/09/2022
22/107	To find out about 'warm room' funding from Braintree District Council.	Clerk		
22/82 (a)	To cost up a replacement bench for land opposite the Duke of Wellington.	Environment Advisory Group	On agenda for October's meeting.	28/09/2022
22/84	To draw up a tennis court project specification in order to go out to tender and begin the Planning Permission process.	Clerk and Councillor Wallace	In progress. Meeting held with BDC regarding S106 funds on 26th September.	
21/220	Check if the lectern will be covered by current insurance company (once installed) as not on Council owned land. Also check if Bellway has agreed the installation with the management company that will take over the land.	Clerk	Lectern installed and entered on to council's asset register. Council assets not on own land (i.e. bus shelters, streetlights and noticeboards) are all covered under the insurance.	16/09/2022
21/181	To write bus shelter refurbishment specification and obtain quotes.	Clerk/TAG Chairman	On agenda for October's meeting.	28/09/2022
21/119(b)	To investigate a 'Sponsorship Policy' for adoption by the Council.	Office		
21/125	To investigate the Bawtrees LLP complaints process and instigate it.	Office	On hold as communications ongoing with solicitor.	
21/47	To apply to Braintree District Council for a variation of conditions to allow tree planting on the community land at Stonepath Meadow.	Clerk and NDP Team	On hold as awaiting registration of land with the Land Registry. Been made aware of significant delays at the LR. Land Registry expected completion by November 2022.	
21/50	To produce a vision plan for the KBMG site for agreement by the Parish Council.	KBMG Liaison Group	Pending.	
20/205	To investigate additional fencing to help prevent members of the public from entering the water area within the fencing.	Clerk and Councillor Greaves	Braintree District Council recently repaired fencing.	08/08/2022
20/208	To scope out works at the Village Hall car park for presenting to the Parish Council at a future date.	Councillors Weale, Greaves and Shaw	A project proposal will be formulated for a future Parish Council meeting; currently on hold until completion of the tennis courts.	On hold
20/109	To compare how Braintree District Council treats S106 funds versus how Chelmsford City Council treats Community Infrastructure Levy (CIL) funds.	District Councillors Dervish and White	Braintree District Council currently investigating this matter.	On hold
19/168	To circulate the land transfer documents for the community park to all Councillors.	Clerk	Clerk and Councillor Wallace in regular contact with solicitor and Land Registry. Matter in hand, but remains pending. Land Registry expected completion by November 2022.	
19/87	Look into the provision of LED lighting during the next 12 months.	Clerk	Identified project for investigation in 2022. Note: Salix no longer offering LED lighting funding.	

Shading denotes outstanding matters arising from previous meetings. Unshaded area denotes matters arising from last meeting.