

AGENDA ITEM	ACTION REQUIRED	BY WHOM	PROGRESS	DATE CLOSED
22/121(b)	To investigate turning streetlights off overnight.	Clerk		
22/125	To investigate a bench plaque for a memorial to the late HM The Queen.	Clerk	Councillor Wallace investigating purchase of a plaque to accompany the oak tree on The Green - plaque funding received and will be to commemorate the life of HM The Queen.	
22/129	To initiate a recruitment drive for new councillors.	Councillor Dervish		
22/107	To find out about 'warm room' funding from Braintree District Council.	Clerk	Funding available from ECC. Will discuss with management committee of Village Hall to progress.	30/11/2022
22/84	To draw up a tennis court project specification in order to go out to tender and begin the Planning Permission process.	Clerk and Councillor Wallace	Tender document created. Awaiting approval from Braintree District Council. Meeting on 2nd December 2022.	17/11/2022
21/119(b)	To investigate a 'Sponsorship Policy' for adoption by the Council.	Office		
21/125	To investigate the Bawtrees LLP complaints process and instigate it.	Office	On hold as communications ongoing with solicitor.	
21/47	To apply to Braintree District Council for a variation of conditions to allow tree planting on the community land at Stonepath Meadow.	Clerk and NDP Team	On hold as awaiting registration of land with the Land Registry. Been made aware of significant delays at the LR. <b>Land Registry expected completion by November 2022.</b>	
21/50	To produce a vision plan for the KBMG site for agreement by the Parish Council.	KBMG Liaison Group	Pending.	
20/208	To scope out works at the Village Hall car park for presenting to the Parish Council at a future date.	Councillors Weale, Greaves and Shaw	A project proposal will be formulated for a future Parish Council meeting; currently on hold until completion of the tennis courts.	On hold
20/109	To compare how Braintree District Council treats S106 funds versus how Chelmsford City Council treats Community Infrastructure Levy (CIL) funds.	District Councillors Dervish and White	Braintree District Council currently investigating this matter.	On hold
19/168	To circulate the land transfer documents for the community park to all Councillors.	Clerk	Clerk and Councillor Wallace in regular contact with solicitor and Land Registry. Matter in hand, but remains pending. <b>Land Registry expected completion by January 2023 (as recently advised by the Land Registry).</b>	
19/87	Look into the provision of LED lighting during the next 12 months.	Clerk	Identified project for investigation in 2022. Note: Salix no longer offering LED lighting funding.	

Shading denotes outstanding matters arising from previous meetings. Unshaded area denotes matters arising from last meeting.