

AGENDA ITEM	ACTION REQUIRED	BY WHOM	PROGRESS	DATE CLOSED
22/82 (a)	To cost up a replacement bench for land opposite the Duke of Wellington.	Environment Advisory Group		
22/82 (d)	To sign up to the Essex Wildlife Trust scheme.	Councillor Wallace	Signed up.	08/08/2022
22/84	To draw up a tennis court project specification in order to go out to tender and begin the Planning Permission process.	Clerk and Councillor Wallace	In progress. Meeting with BDC regarding S106 funds on 12th September.	
20/52	Complete District Councillor grant application for Jubilee tree and plaque.	Office	Councillor Weale has two oak saplings for use. Grant application for the plaque has been submitted.	10/08/2022
22/65	(i) Represent the Parish Council in a meeting with Strutt and Parker Farms with one representative from the Allotment Association. (ii) Set up meeting.	(i) Councillor Munt (ii) Clerk	Meeting held between Councillors Weale and Munt and Clerk with two representatives from the Allotment Association. From this, questions has been sent to Strutt and Parker Farms instead of a meeting. Response received and put forward to the Association. Parish Council will consider the signing of the lease at the September meeting.	08/08/2022
21/220	Check if the lectern will be covered by current insurance company (once installed) as not on Council owned land. Also check if Bellway has agreed the installation with the management company that will take over the land.	Clerk	Lectern not yet installed.	
21/181	To write bus shelter refurbishment specification and obtain quotes.	Clerk/TAG Chairman	In progress. Site visit taken place; quotes pending.	
21/119(b)	To investigate a 'Sponsorship Policy' for adoption by the Council.	Office		
21/125	To investigate the Bawtrees LLP complaints process and instigate it.	Office	On hold as communications ongoing with solicitor.	
21/47	To apply to Braintree District Council for a variation of conditions to allow tree planting on the community land at Stonepath Meadow.	Clerk and NDP Team	On hold as awaiting registration of land with the Land Registry. Been made aware of significant delays at the LR. <b>Land Registry expected completion by November 2022.</b>	
21/50	To produce a vision plan for the KBMG site for agreement by the Parish Council.	KBMG Liaison Group	Pending.	
20/205	To investigate additional fencing to help prevent members of the public from entering the water area within the fencing.	Clerk and Councillor Greaves	Braintree District Council recently repaired fencing.	08/08/2022
20/208	To scope out works at the Village Hall car park for presenting to the Parish Council at a future date.	Councillors Weale, Greaves and Shaw	A project proposal will be formulated for a future Parish Council meeting.	
20/109	To compare how Braintree District Council treats S106 funds versus how Chelmsford City Council treats Community Infrastructure Levy (CIL) funds.	District Councillors Dervish and White	Braintree District Council currently investigating this matter.	On hold
19/168	To circulate the land transfer documents for the community park to all Councillors.	Clerk	Clerk and Councillor Wallace in regular contact with solicitor and Land Registry. Matter in hand, but remains pending. <b>Land Registry expected completion by November 2022.</b>	
19/87	Look into the provision of LED lighting during the next 12 months.	Clerk	Identified project for investigation in 2022. Note: Salix no longer offering LED lighting funding.	

Shading denotes outstanding matters arising from previous meetings. Unshaded area denotes matters arising from last meeting.