

AGENDA ITEM	ACTION REQUIRED	BY WHOM	PROGRESS	DATE CLOSED
21/60	To circulate District Councillor White's contact details to all Councillors.	Clerk	Circulated	04/08/2021
21/69	To write a letter of thanks to Ron Elliston.	Clerk		
21/47	To apply to Braintree District Council for a variation of conditions to allow tree planting on the community land at Stonepath Meadow.	Clerk and NDP Team		
21/48	To identify potential sites for benches on the recreation ground and consult with impacted residents/schools on these.	Environment Advisory Group		
21/48	To consult with affected residents on the impact of clearing the land to the right-hand side of the path by the duck pond.	Environment Advisory Group		
21/50	To produce a vision plan for the KBMG site for agreement by the Parish Council.	KBMG Liaison Group	Councillors Weale, Greaves and Knightbridge offered support. Councillor Wallace offered support in relation to S106 contributions.	
21/50	To investigate potential funding sources/contributions for the re-laying of the slop at the KBMG site.	Councillor Dervish	Dependent on outcome of meeting on 2nd August (agenda item 21/70).	Deferred until vision plan completed
20/205	To investigate additional fencing to help prevent members of the public from entering the water area within the fencing.	Clerk and Councillor Greaves		
20/208	To scope out works at the Village Hall car park for presenting to the Parish Council at a future date.	Councillors Weale, Greaves and Shaw		
20/109	To investigate the absence of S106 agreement for the Heathers development behind The Wheatshaf and to compare how Braintree District Council treats S106 funds versus how Chelmsford City Council treats Community Infrastructure Levy (CIL) funds.	District Councillors Bebb and Dervish	Councillor Wallace confirmed rule change - now 10 or more properties. <i>Second item outstanding.</i>	
19/168	To circulate the land transfer documents for the community park to all Councillors.	Clerk	4/3/21. Relationship with solicitor has been ended. Request made to finalise land transfer. All Council documents returned to Clerk. Still awaiting transfer confirmation. July 2021 - Chased by Clerk and Councillor Wallace. Transfer notice sent by solicitor - awaiting confirmation of land registration.	
19/81	Look into the various options for a youth service provision in HP and make recommendations to full Council.	Sport and Recreation Advisory Group	Suspended until advisory group can meet.	Suspended
19/87	Look into the provision of LED lighting during the next 12 months (by February 2021).	Clerk	Interest free loan researched. Quotes yet to be obtained. Delayed while Clerk dealing with damaged streetlight replacement. Deadline extended by six months. July 2021: Quotes not yet obtained. Village Hall matters have taken priority.	
19/91	Put together a Man Shed project plan, including costings, and report back to full PC at future date.	Sport and Recreation Advisory Group	Suspended until advisory group can meet.	Suspended

Shading denotes outstanding matters arising from previous meetings. Unshaded area denotes matters arising from last meeting.