

AGENDA ITEM	ACTION REQUIRED	BY WHOM	PROGRESS	DATE CLOSED
20/50	To investigate the purchase of a brush cutter and associated PPE and training.	Cllr Munt		
20/51	To contact Councillor Kevin Bentley and local MP Priti Patel regarding Essex Highways' response to the vegetation obscuring various 30mph signs in the village.	Cllr Dervish	Clerk forwarded Highways' emails to Cllr Dervish for information.	03/08/2020
20/52	To organise another Community Park working party prior to the September full Council meeting.	Cllr Renow		
19/168	To circulate the land transfer documents for the community park to all Councillors.	Clerk	Transfer documents held on record are pre-transfer. Solicitor emailed to request final copy and chased.	
19/124	To look into tree warden options.	Clerk	Current tree warden wishes to continue in role.	
19/81	Look into the various options for a youth service provision in HP and make recommendations to full Council.	Sport and Recreation Advisory Group	Suspended until advisory group can meet.	
19/87	Look into the provision of LED lighting during the next 12 months (by August 2020).	Clerk	Interest free loan researched. Quotes yet to be obtained.	
19/91	Put together a Man Shed project plan, including costings, and report back to full PC at future date.	Sport and Recreation Advisory Group	Suspended until advisory group can meet.	

Shading denotes matters arising from previous meetings.  
Unshaded area denotes matters arising from last meeting.