

Policy for issuing annual permits for Hatfelda Square car park

- a) The number of permits allowed increased by two to 23
- b) Applications for new permits on behalf of employees of local businesses be submitted by the business in question. Such applications will only be considered for employees who live outside the Parish
- c) Applications by local residents must include evidence of their address (copy of utility bill for example) and vehicle registration/ownership. The term “local resident/s” means someone with a registered address within the Parish
- d) Priority will always be given to the next business application on the waiting list, subject to a maximum at any one time of two permits being issued to local residents but no more than one permit per household/registered address will be issued to local residents
- e) When only one, or no, local resident permit is in issue further business user permits may be issued on the basis that, upon expiry, if there are local residents on the waiting list they will take priority subject to d) above.
- f) NEPP be advised of these revised procedures and instructed to operate in accordance with them
- g) Hatfield Peverel Parish Council may cancel, or decline to renew, a permit at any time, in accordance with BDC’s Off-Street Parking Order.

Approved at the Parish Council meeting held on 7th July 2025 (minute reference 25/54(b))