

Hatfield Peverel Community Association

Charity Number 270120

NOTICE OF ANNUAL GENERAL MEETING

**To be held online via Microsoft Teams on
Wednesday 16th December 2020 at 7.30pm**

Residents from Hatfield Peverel and the neighbourhood are invited to attend. The link to join the meeting will be posted on the Parish Council's website.

We look forward to welcoming you.

AGENDA

1. Welcome by the Community Association Chairman and nomination of Chairman and Secretary for this meeting
2. Apologies for absence
3. Approval of the minutes of the last AGM
4. Matters Arising
5. Chairman's Annual Report
6. Treasurer's Financial Report
7. To consider and confirm a waiver of the outstanding funds between the charity and the limited company
8. To appoint the Bookkeeper for the preparation of the 2020 accounts
9. **The Future of the Community Centre and Association**
10. To consider and confirm the Resolution to appoint Hatfield Peverel Parish Council as Sole Trustee of the Charity
11. Arrangements for the Sole Trustee to manage the hall and charity
12. To consider AOB of which due notice has been given in writing to the Secretary, via the Parish Clerk

***Posted by: Hatfield Peverel Parish Council on behalf of Sandra Wiseman, Chairman,
Hatfield Peverel Community Association***