



Electoral Services Office
Causeway House
Braintree
Essex
CM7 9HB
Tel: 01376 552525

Mrs S Gaeta
Clerk to Hatfield Peverel Parish Council
Community Association Village Hall
Maldon Road
Hatfield Peverel
CM3 2HP

Ask for: Elections
Ext: 2750/2751
Date: 4 November 2020

Dear Mrs Gaeta

Filling the Casual Vacancy – Hatfield Peverel Parish Council

I refer to your email dated 4 November 2020 advising of the vacancy on the Parish Council due to the resignation of Cllr Steven Thorpe.

Enclosed are copies of the Notice of Vacancy which have been prepared in your name and I shall be pleased if you will arrange for copies to be published on the Parish Council Notice Boards by Thursday 5 November 2020.

Please advise when the notices have been displayed.

I will of course write to you again following the closing date for the receipt of requests for an election to be held (25 November 2020).

Yours sincerely

A handwritten signature in black ink that reads "A. M. Wright".

Andy Wright
Chief Executive

NOTICE OF CASUAL VACANCY

Hatfield Peverel Parish Council

NOTICE IS HEREBY GIVEN that a vacancy has occurred in the office of Parish Councillor for Hatfield Peverel Parish Council.

An election to fill the vacancy will be held if ten local government electors for the electoral area so request. Such request should be made in writing and must include name, address and signature. Requests must be submitted to the Proper Officer (Chief Executive) of Braintree District Council at Causeway House, Bocking End, Braintree CM7 9HB. The deadline for receipt of requests is no later than 5:00pm on 25 November 2020.

If an election is not requested as aforesaid the vacancy will be filled by the Parish Council as soon as is practicable.

5 November 2020

Mrs S Gaeta

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