

Hatfield Peverel Parish Council – Privacy Notice (2026)

1. Who we are

Hatfield Peverel Parish Council is a local authority serving the residents of Hatfield Peverel. We are committed to protecting your personal data and respecting your privacy in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

2. The data we collect

We may collect personal data such as your name, address, email address, telephone number and any other information you provide to us in the course of our duties.

3. Why we collect your data (purposes)

We collect your data to provide services, respond to enquiries, manage council operations, maintain records and comply with our legal obligations.

4. Lawful bases for processing

We process your personal data under one or more of the following lawful bases: your consent, to fulfil a contract, to comply with a legal obligation, to protect vital interests, to perform a task in the public interest or for our legitimate interests.

5. Who we share data with

We may share your data with government bodies, service providers, or other third parties where necessary and lawful. We ensure appropriate safeguards are in place.

6. How long we keep data

We retain personal data only for as long as necessary to fulfil the purposes for which it was collected, in accordance with our Data Retention Policy.

7. Your data rights

You have the right to access your data, correct inaccuracies, request erasure, restrict or object to processing and data portability. You also have rights related to automated decision-making.

8. How to exercise your rights

To exercise your rights, please contact us using the details below. We may need to verify your identity before processing your request.

9. How to complain (ICO details)

If you are unhappy with how we handle your data, you can contact the Information Commissioner's Office (ICO):

Website: www.ico.org.uk

Telephone: 0303 123 1113

Address: Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

10. Contact details for the Parish Council

Hatfield Peverel Parish Council

Email: parishclerk@hatfieldpeverelpc.com

Address: Village Hall, Maldon Road, Hatfield Peverel CM3 2HP

Phone: 01245 382865